D.2.2 - <u>Cooperation and communication arrangements of the consortium</u>

With the start of the project the Project Management Plan (PMP) will be finalized, under which the manner of implementation and management is determined, the basic checkpoints of progress, the required engagement time and the characteristics and abilities of the staff of the different work groups. The concept of the PMP is dynamic, always giving rise to adjustments and updates to address specific needs or problems that occur during project implementation.

Efficient cooperation and communication structures are essential for the success of the project. A balanced match between physical meetings where partners can meet face to face, teleconferencing and e-mails will be maintained.
> •Project meetings and study visits for curricula development and academic staff training
> •Teleconferencing via skype or another open platform will be used once a month by all partners, in order to closely monitor the project implementation.
> •A private collaboration platform will be created in order to facilitate remote cooperation. It will offer each partner access to important documents, rules, meeting agendas and information, supporting materials, to-do lists and other project information. The private collaboration platform will be operational as early as M2 of the project implementation.

Conflict Prevention Techniques will be used to avoid problems in decision-making, but should any conflict arise between parties, they will be submitted to the Coordinator and if they persist to the managing board. Resolution techniques employed by the Coordinator will be based on a fact-finding exercise to investigate the circumstances of the issues and provide the conflicting parties with an objective report describing the facts. Based on this report, the parties will be asked to decide whether a dispute does exist and take steps to resolve it. An assessment will involve detailed scrutiny of the issues through individual interviews and group processes.